

Hawley Public Schools

Independent School District #150

Hawley Elementary School, 915 7th Street, 218-483-3316

Hawley High School, 714 Joseph Street, 218-483-3555

PO Box 608

Hawley, MN 56549

EMPLOYMENT APPLICATION

Classified Employees

Applications for all positions are considered without regard to race, color, religion, sex, national origin, age marital or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status.

Please print:

Position Applying For: _____ Date: _____

Applicant Name: _____

Applicant Address: _____

Email Address: _____

Phone: Days: _____ Nights: _____

Please answer all questions:

- When are you available to begin employment? _____
- Are you available to work evenings? _____ Weekends? _____
- Are you between the ages of 18 and 65? _____
- Were you ever in the military? _____ If yes, state Branch and dates _____
- Do you have any impairment, physical, mental or medical, which would interfere with your ability to perform the job for which you are applying? _____
- Have you applied for employment with the Hawley Public Schools before or have you been employed by the Hawley Public Schools before? _____

Legal Information:

- Are you eligible to work in the United States? _____
- Have you ever been convicted of a criminal offense other than a minor traffic violation or petty misdemeanor? If yes, explain, giving dates: _____

- Have you ever had any indicated finding of child abuse filed in your name? If yes, explain, giving dates: _____

- Does your name appear on any sex offender database in any state or country? _____

These positions and state law require the completion of a criminal background check paid at applicant expense.

References:

Please list three personal references that are not related to you:

Name: _____ Phone: _____
Address: _____

Name: _____ Phone: _____
Address: _____

Name: _____ Phone: _____
Address: _____

Additional Information:

If there is any additional information you would care to provide, please do so in the space provided:

Any false information on this application may be grounds for termination.

Applicant Signature: _____ Today's Date: _____